

Laundry room

Every apartment has a chip for the laundry room, that you use to get in and book the washing machines. The payment will be charged with your rent. It is recommended that you read the guide next to the screen where you make your booking. The washing machines dispense environmental and allergy friendly soap on their own. You can book ½ washing machines ahead with the chip on the screen in the laundry room and you also use the machines if they are not otherwise booked at any time.

Outdoor window cleaning

We get our windows cleaned on the outside two times a year. This doesn't cost anything extra but is included in the rent.

Snow removal

If there is snow or a risk for ice on our walking paths and road by the apartment buildings, they will be cleared and salt laid out. This is also included in the rent. So it is a good idea not to have large objects and bikes in front of the entrance side of the building.

Inventory like light in the bathroom

All built-in inventory that comes with the apartment is maintained by Østjysk Bolig. This means that you contact the 'driftcenter' if there is an issue with this.

Points to note when moving in (AND out)

Already when moving in, it is a good idea to be thorough and detailed with the list for the condition of the apartment, that is made with the janitor. This list will be the foundation for the assessment of the apartment's condition when you move out. Check the apartment thoroughly and include as detailed a description as possible for e.g. scratches on the floors and inventory, and other defects or lacks in the apartment to the list.

Be aware that the maintenance account will be closed from the first day of the termination period. You are welcome to contact the janitor or driftcenter before to get an assessment of the apartment's condition.

More and great information on the webpage

If you should need other or further information, you can find more on the webpage of Østjysk bolig and more precisely under the departments page (it is in Danish though):

<http://www.oestjyskbolig.dk/din-afdeling/stavnsvej>

You can find more information about:

- General rules guidelines for afdeling 15
- Rental of common room (see also Facebook group)
- Summary from board meetings
- Contact form to the board
- Contact form to driftcenter (janitors)
- Map of afdeling 15 (pay attention to the trash areas)
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In need of urgent help:

<http://www.oestjyskbolig.dk/vaerd-at-vide/akut-hjaelp>

You are also welcome to contact the board, use the facebook group or maybe talk to a neighbor.

Welcome to the Student Housing Stavnsvej 75-317 Afdeling/Department 15



”The little info-helper”

A quick guide to important and useful
information

Welcome!

Welcome to Stavnsvej, afdeling 15. We see ourselves as a small village, in the middle of Tilst, where residents say 'Good morning' and 'Hi' to each other, even though you might not really know each other.

The board in 'afdeling 15'.

The board's members in 'afdeling 15' are volunteers among the residents, elected at the yearly department meeting. The board functions as a link between Østjysk Bolig and the residents. The board members can help with information regarding 'afdeling 15'. The board is also in charge of renting out drills and a ladder, and also renting out the common house.

Activity committee

The activity committee is made up of volunteering residents who wants to promote the community. They arrange the yearly Summer Party for all the residents, often in September. The activity committee are also in charge of other social events like boardgame night, 'fastelavn', halloween and so on. You can find a list of events on the blackboard in the laundry room.

Garbage

Your garbage needs to be sorted, which you can read more about on www.sorter-mer.nu. There is also an area for bulky waste where large pieces of cardboard and other big trash can be put away (not foods or other kitchen waste). You use your house key to unlock the door to the area, that is at the end of apartment numbers 242-257.

Great Facebook groups to know

"Stavnsvej 75-317 – Tilst -Ungdomsboliger"

Here, residents communicate about small and big issues, share information and ask each other questions. Events will appear here and there will be ongoing information from the board as well.

"Loppemarked på Stavnsvej 75-317 Tilst"

This is a very local buy and sales group for the residents at Stavnsvej afdeling 15.

Renting the common house

You are able to rent the common house. The 'normal booking time' is the second Wednesday of the month from 07.00-07.30 pm. It is in the boardroom (the small detached building at the end of the common house). If you want to make a booking outside the 'normal booking time' you will have to contact the board. For more information about booking and price, please take a look under 'about' in the Facebook group 'Stavnsvej 75-317-Tilst-Ungdomsboliger'.

Rental of drill/ladder and fire pit

It is possible to rent drilling machines, as we have some fairly tough walls and rent a ladder that can reach the upper window on the 1st floor, against the washing chip as a deposit. If you need a ladder, drill or fire pit, you can contact the department board using a contact form under the following link:

<http://www.oestjyskbolig.dk/din-afdeling/stavnsvej>

'Good to know'

Ventilate the apartment

The apartments here is for many rather warm which also means that they easily gets humid, so it is a good idea to air out in general since the humidity also and especially can enter the floor at the terrace door. By ventilating the apartment well you can avoid moisture damage, which may be assessed as failed maintenance when moving out and will then be deducted in your deposit.

Cleaning

Good advice:

- You must use soft soap (brun sæbe) and not regular oven cleaner in the ovens. (The coating is ruined with regular oven cleaner).
- Clean the top window upstairs once in a while to avoid moist and in worst case scenario, mold.
- Be aware that there is a lot of calcium in the water here, that quickly accumulate in the toilet, bathroom and the sink in the kitchen. Use regular descaling cleaning agent on a regular basis to keep the calcium away.